



Our Lady of Peace School

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Attendance Policy

10 – 15 – 20

10 Absences (unexcused)

- The student will be retained

10 Absences (unexcused & excused)

- The student will be retained at the administrator's discretion

15 Absences (unexcused & excused)

- The student will be retained barring any administrator approved extenuating circumstance(s).

20 Absences (unexcused & excused)

- The student will be administratively withdrawn from the school and the proper authorities will be notified regarding truancy. The student will not be allowed to apply for readmission to OLP for one full academic year.

½ Day Absences

½ Day Absences (arrive >10am or depart <1pm) are recorded and will count towards total student absences. Two ½ day absences are equivalent to one day of school missed.

Tardy's, Late Arrivals, & Early Departures

Tardy's (8:15am – 8:30am), Late Arrivals (8:30am – 10am), & Early Departures (1pm – 3pm) are recorded & will be included in the accumulation of days missed if they become habitual. Seven hours of school missed is equal to one day absent. Late arrivals and early dismissals will round up to the nearest quarter hour for tracking purposes.